



CEPSI

SINGAPORE 2025

Empowering the Energy Transition



Full Paper Guidelines

The deadline to upload your Full Paper is **15 April 2025, 23:59 (GMT+8, Singapore Time)**.

For inquiries regarding the full paper submission, please contact:
submissionsupport@aesieap.com.

Supported by:





Overview

This document outlines important guidelines and instructions to help you prepare and submit your full paper for CEPSI 2025.

If you receive notification of abstract acceptance and choose to submit a full paper for CEPSI 2025, please read these guidelines carefully to ensure your submission meets all the requirements.

Important Dates to Observe

Call for Abstracts:	Opens 15 January 2025
Abstract Submission Deadline (EXTENDED):	9 March 2025
Abstract Acceptance Notification:	by 17 March 2025
Full Paper Submission Deadline:	15 April 2025
Full Paper Review Notification:	by 15 July 2025
Final Paper Submission Deadline:	31 July 2025

Important: Only papers from authors who have registered and completed payment will be accepted into the conference proceedings and indexing on to an online platform.

Steps to Prepare and Submit Your Full Paper

STEP 1: Preparing Your Full Paper

1 Download the Official Template

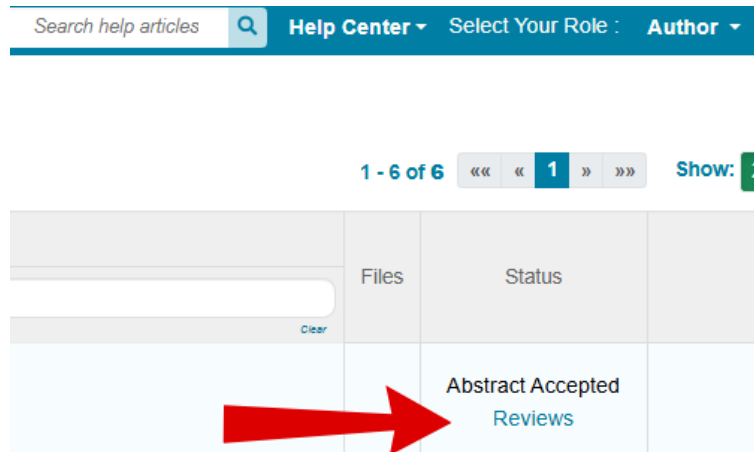
- Use the provided official template, available in both Microsoft Word and LaTeX formats, for your manuscript. Ensure that your manuscript complies with IEEE formatting requirements.
- Download links can be found in the [Author's Toolkit](#) on page 4.

2 Manuscript Formatting Requirements

- Length [including references]:
 - **Minimum: 3 pages**
 - **Maximum: 6 pages**
- Do not include page numbers in your paper.

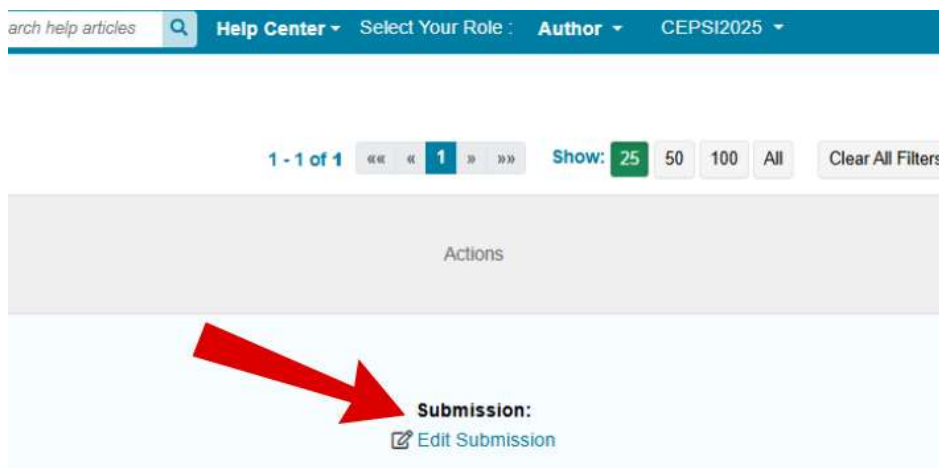
3 Review the Accompanying Reviewer Comments

- Access the reviewer comments by logging into your CMT Author Console and selecting "Reviews" under the Status tab.
- Please incorporate all relevant feedback prior to full paper submission.



Step 2: Submit Your Full Paper via the CMT Portal

- 1 Attach your full paper in either Word or LaTeX format.
- 2 Note: Full paper submission will be available for upload under "Edit Submission" from 14 March 2025 onwards.



- 3 Ensure that your full paper is submitted by **15 April 2025**.

Primary Contact Authors will be notified of full paper acceptance by 15 July 2025.



Presentation and Registration Policies

1 Presentation Policy

- One author registration is allowed to present only ONE paper.
- If you have multiple accepted papers, each paper must have at least one author who registers separately; additional papers cannot share a single registration.

2 Registration Requirement

- At least one author per paper must register for the conference.
- Papers without a registered author will be excluded from the proceedings and will not be considered for IEEE Xplore indexing.
- Registration details will for further announced in May 2025.

3 Proceedings and Indexing

- Only papers that are both registered and presented at the CEPSI 2025 will be included in the official proceedings and submitted for IEEE Xplore indexing.
- Papers that are not presented will appear in the proceedings but will not be indexed on IEEE Xplore.

Disclaimers

The conference organisers reserve the right to:

- Modify the presentation schedule based on logistical needs.
- Exclude papers from publication in IEEE Xplore if the presentation requirements are not met.

No-Show Policy & Backup Presenters

1 Attendance

- At least one author must register for their paper in order for it to be included in the technical programme and online proceedings.
- All presenters participating in the conference must pay the registration fee.

2 Backup Arrangements

- In case the primary presenter is unable to attend, a replacement author should be ready to present.
- Organisers must be informed immediately of any changes to the planned presenter.

3 Failure to Present

- Failure to present without prior notification may result in the paper being removed from the proceedings and excluded from indexing.



Contact and Support

For any questions regarding your full paper submission or registration, please reference your Paper ID when contacting us. This will help us respond promptly and accurately.

Please direct your enquiries to the organising committee at submissionsupport@aesieap.com.

Author's Kit (Downloads):

CEPSI 2025 will use the IEEE conference templates to ensure a consistent format for all papers in the proceedings.

Please note that these templates contain instructional text for composing and formatting your paper. Ensure that all such text is removed prior to submission. The official templates are available in the following formats:

- Microsoft Word: [\[Download template \[A4, DOC\]\]](#)
- LaTeX: [\[Download template\]](#)