



CEPSI

SINGAPORE 2025

Empowering the Energy Transition



AUTHOR INSTRUCTIONS FOR FINAL PAPER (CAMERA-READY) SUBMISSION

Deadline for Submission: 31 July 2025, 23:59 (GMT+8, Singapore Time)

For enquiries, please contact: submissionsupport@aesieap.com.

Supported by:





About CEPSI 2025

The Conference of the Electric Power Supply Industry (CEPSI) is the flagship event of the Association of the Electricity Supply Industry of East Asia and the Western Pacific (AESIEAP), convening over 4,000 electricity sector professionals.

Held biennially, CEPSI serves as a platform for technical leadership, cross-border collaboration, and strategic dialogue on shaping the future of energy in the region. In 2025, CEPSI is held in conjunction with the 18th Singapore International Energy Week.

Introduction

Thank you for your contribution to CEPSI 2025. Please follow the instructions below to prepare and submit your final camera-ready paper. Accepted papers will be included in the CEPSI 2025 Conference Proceedings and submitted to IEEE Xplore, subject to full compliance with IEEE requirements.

Important Dates

Reviewer Comments & Paper Revision	Available from 1 July 2025
Camera-Ready Submission Opens	15 July 2025
Submission Deadline	31 July 2025
Author Registration	31 August 2025
Conference Dates	28 October – 1 November 2025

STEP 1: READ REVIEWER COMMENTS

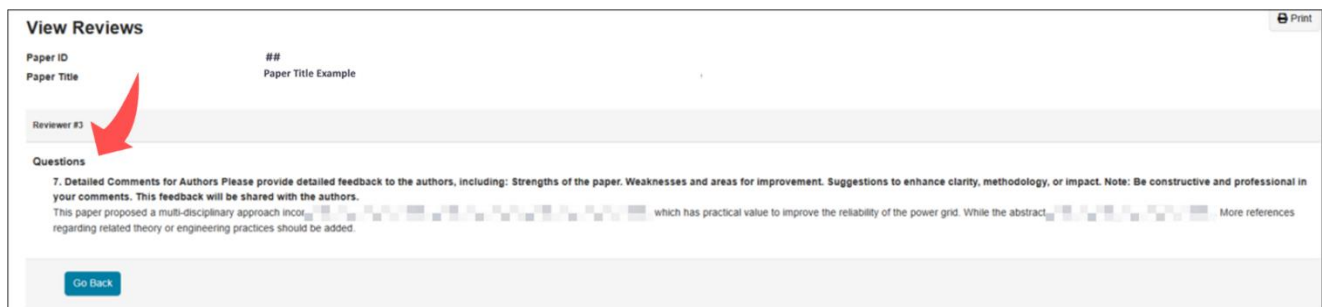
Reviewer feedback is available to help you improve your paper before final submission.

To view reviewer comments:

1. Log in to CEPSI 2025 Author Console on CMT: <https://cmt3.research.microsoft.com/CEPSI2025>
2. Click on “Reviews” under the Status tab



3. Review all comments and suggested improvements



4. Use the feedback to guide your revisions before uploading your final paper

For papers aligned with IEEE conference standards, reviewers typically look for:

- A clearly defined problem and the research or technical gap it addresses
- Methodology that is technically sound, with sufficient detail for understanding and evaluation
- Results that are analysed and discussed meaningfully, not just presented
- Conclusions that highlight key contributions and provide relevant insights for the IEEE and wider power sector community

STEP 2: REVISE AND PREPARE FINAL PAPER

Authors encouraged to revise your manuscript based on the feedback provided by reviewers and meta-reviewers. These comments are intended to help you strengthen the clarity, quality, and technical contribution of your paper.

Revisions should be made prior to submitting the final camera-ready version. To be considered for publication in IEEE Xplore, your paper must comply with both formatting and content standards.

The following are non-negotiable requirements:

Paper Formatting Requirements

All final papers must strictly follow the IEEE PES conference paper format. This includes:

- Maximum Length: **6 pages (including references)**
- Paper Size: **A4 (210 mm x 297 mm)**
- Layout: **Two-column format**
- Font: **Times New Roman, 10-point**
- Title and author information centred at the top of the first page
- Figures and tables placed close to their first reference
- References formatted using IEEE-citation style

Structure and Citation Requirements

To be eligible for IEEE Xplore publication, your paper must contain the following sections:

- i. Abstract
- ii. Introduction
- iii. Conclusion, and
- iv. References

The following citation and referencing standards must also be met:

- Credible references **must be included and properly cited within the main text as in-text citations**. This is a mandatory requirement for IEEE papers. Papers with a reference list but no corresponding citations in the body will not meet IEEE standards.
- All references must be **traceable to verifiable and standard academic or technical sources**. Self-generated or unverifiable references will not be accepted.

For full details and templates, refer to the IEEE PES Author's Kit:

<https://ieee-pes.org/publications/authors-kit/preparation-of-a-formatted-conference-paper/>

File Format and Name

Authors must upload the following two files. Please note that submissions with only one file will be considered incomplete.

- 1 **Source file** in one of the following formats:
 - Microsoft Word (.docx)
 - LaTeX (zipped folder with all required files)
- 2 **PDF** version of final paper

Name your file using this format: **CEPSI2025_ID###.docx**

- [Replace “###” with your unique Paper ID. Example: *CEPSI2025_ID123.docx*]

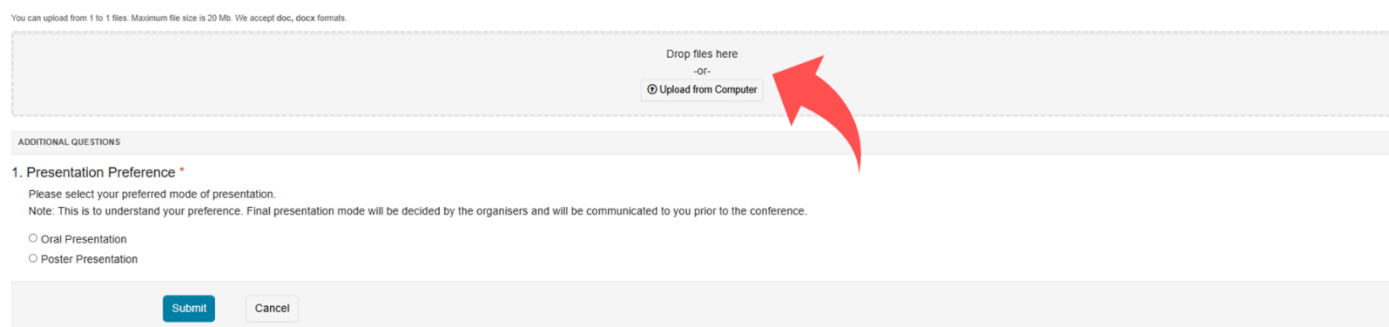
STEP 3: SUBMIT YOUR FINAL PAPER (CAMERA-READY)

1. Log in to the CMT Author Console: <https://cmt3.research.microsoft.com/CEPSI2025>
2. Click “Create Camera Ready Submission” under Actions tab



The screenshot shows the 'Author Console' interface. It has a table with columns: Paper ID, Title, Files, Status, and Actions. The 'Actions' column is highlighted with a red box, and a black arrow points to the 'Create Camera Ready Submission' link. The 'Files' column shows 'Submission files: Full Paper Submission.pdf'. The 'Status' column shows 'Final Paper Submission' and 'Reviews'. The 'Actions' column shows 'Camera Ready: Create Camera Ready Submission'.

3. Upload your revised manuscript in MS Word under the “Files” section



The screenshot shows the file upload section. It has a text area for 'Drop files here -or- Upload from Computer'. A red arrow points to the 'Upload from Computer' button. Below this is the 'ADDITIONAL QUESTIONS' section, which includes '1. Presentation Preference *'. It asks the user to select their preferred mode of presentation (Oral Presentation or Poster Presentation) and provides a 'Submit' button.

4. Double-check and update your paper’s title, abstract, and author[s] details as needed.
5. Complete any required fields and click “Submit”

You may return to the author console and click “Edit Camera Ready Submission” at any time before the submission deadline.



STEP 4: AUTHOR REGISTRATION

To confirm inclusion in the CEPSI 2025 Technical Programme, each accepted paper must have one registered presenting author by **Sunday, 31 August 2025**.

Registration link: <https://aesieap.com/conference-delegate-pass-registration/>

Important Rules to Note:

- Each registration supports the presentation of one (1) paper only.
- The registration email must match the Primary Contact Author email in the CMT portal.
- If you have more than one paper, you must assign a co-author to register for each additional paper.

Presentation Requirement

All accepted papers must be presented in person at CEPSI 2025 in Singapore. There will be no virtual or pre-recorded presentation.

Presenting authors must attend their session as scheduled. Failure to present will result in exclusion from the final proceedings and publication to IEEE Xplore.

Important Note on IEEE Xplore

Only papers that meet the following requirements will be considered for submission to IEEE Xplore, subject to final approval:

- ✓ The paper has been accepted and presented in person at CEPSI 2025
- ✓ The paper is properly formatted and complies fully with IEEE conference paper guidelines

Authors are responsible for ensuring that their paper adheres strictly to all formatting rules and submission requirements outlined above.

Please note that papers missing a Conclusion section or containing **uncited or non-credible references** will not be considered eligible for upload to IEEE Xplore. Inclusion in the CEPSI 2025 Proceedings does not guarantee publication unless all IEEE requirements are met.

For further clarification, please refer to the **FAQ** below.



FREQUENTLY ASKED QUESTIONS (FAQ)

Q1: I have more than one accepted paper. Do I need to register for each?

Yes. Each registration covers only one paper. If you have multiple accepted papers, please assign a co-author as the Primary Contact Author in CMT for the additional paper(s), and they must register separately using their own email.

Q2: Can a co-author present on my behalf?

Yes, as long as they are listed as the Primary Contact Author in CMT and complete a separate registration using the same email address listed in the system.

Q3: How is my registration linked to my paper?

The registration system will automatically match your registration using your email address and Paper ID from CMT. Please make sure the email you use for registration is the same as the one listed under the Primary Contact Author in CMT.

Q4: Can one registration be shared between two authors?

No. Registrations are individual and linked to one paper only. They cannot be shared or reused.

Q5: I am a co-author but not presenting. Do I need to register?

You only need to register if you plan to attend CEPSI 2025 in person.

CONTACT AND SUPPORT

Please contact the CEPSI 2025 Technical Programme Committee at submissionsupport@aesieap.com.
Ensure to quote your Paper ID in all correspondence.